



POSITION DESCRIPTION

POSITION DETAILS	
PD Number	PD0073
POSITION TITLE:	Registered Nurse
REPORTS TO:	Allied Health Team Leader
DIRECT REPORTS:	None
GRADE	Nurses Award 2020 RN Level 3
HOURS:	Part time
BUSINESS UNIT/LOCATION	Illawarra/ Shoalhaven or ACT/ Queanbeyan
ROLE PURPOSE	<p>This position</p> <ul style="list-style-type: none"> • delivers direct and comprehensive nursing care and individual case management to clients within MCCI's aged care services • Assists in policy development and implementation within their scope of practice, • Supports and educates less experienced staff, including support workers and EN's in performing their duties. • Implements and evaluates client education programs;

POSITION TASKS AND RESPONSIBILITIES
<p>The employee's responsibilities include but are not limited to:</p> <p>Sustainability</p> <ul style="list-style-type: none"> • Utilise Alayacare for roster, accessing client information and care plans, recording visits and creating comprehensive clinical care dated notes. <p>Community Reach</p> <ul style="list-style-type: none"> • Develop, coordinate, and disseminate client education programs. • Work as part of a team to help promote MCCI's services to CALD communities, consumers, and carers. • Build and maintain positive working relationships with service users, participants, and carers. <p>Consumer Satisfaction and Impact</p> <ul style="list-style-type: none"> • Work one on one with consumers with a strong focus on positive customer service focusing on their individual needs and clinical care support requirements • Ensure that all services are delivered in accordance with consumer's support plan. • Recognise changes in consumers' condition and work with consumers and Care Advisers to adjust support plans as needed. • Provide accurate and timely clinical care support feedback and advise, evaluate and validate the effectiveness of consumers' clinical care support • Support the implementation of wellness and reablement strategies in service delivery. • Maintain professional relationships and communication with consumers, carers, and family members.

- Maintain the privacy and dignity of consumers at all times.

People and Culture

- Implement effective, culturally appropriate communication strategies with clients.
- Maintain a commitment to ongoing personal development and education in line with organisational and APHRA requirements.
- Support, guide and mentor other staff as required to ensure they are delivering high quality services.
- Contribute to a cohesive high performance team environment and positive workplace culture.
- Develop and maintain effective relationships with internal stakeholders.
- Attend regular staff & team meetings as required.
- Implement strategies to ensure a safe work environment and work according to MCCI’s WHS safety procedures.
- Perform any other required duties as instructed by the Care Services Manager or MCCI Executive Team.

Service Delivery and Quality

- Utilise professional expertise to implement safe and effective clinical care support for clients in a home setting, which may include medication management, pain management, wound care, continence care and other clinical care nursing supports.
- Contribute to MCCI’s commitment to continuous improvement, including participating in the completion of quality reviews and accreditations.
- Assist in the development of best practice policy and procedures and ensure that services are implemented in accordance these practices.
- Provide prompt and accurate responses to all enquiries and requests from management, staff, clients, carers, funding bodies and other relevant stakeholders.
- Maintain relevant registrations and accreditations.

Role requirements

<p>Values and Behaviours</p>	<p>SUPPORT</p> <ul style="list-style-type: none"> • Consumer partnership at the centre of our work. • Supporting our colleagues to grow in skills and confidence. <p>TEAMWORK</p> <ul style="list-style-type: none"> • Quality improvement and good information management underpinning our work • Collaborating and working effectively together on our team’s goals. <p>TRUST</p> <ul style="list-style-type: none"> • Building confidence with our community, consumers and carers. • Acting in accordance with MCCI’s values and purpose always. <p>SHARE</p> <ul style="list-style-type: none"> • Empowering consumers to make good decisions for their wellbeing. • Together pursuing ideas, innovations improvements to the way we work.
<p>Underlying characteristics</p>	<ul style="list-style-type: none"> • Proven communication skills • Empathy, compassion and understanding to ensure excellent client engagement and customer service • Proactive communicator and collaborator in a team environment • Excellent time management and the ability to handle multiple tasks simultaneously in a fast paced environment. • Desire to achieve excellent results, a thirst for knowledge and constantly seeking ways to improve service delivery, safety and quality.

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	<ul style="list-style-type: none"> • Demonstrates attention to detail, accuracy and thoroughness in work produced. • Self-directed and autonomous, requiring minimal supervision.
Experience Requirements	<ul style="list-style-type: none"> • Minimum of 3 years post graduate experience • Strong knowledge of, and prior experience working people over 65 from diverse backgrounds. • Experience working with client management systems, including data management and reporting. • Experience in working with minimal supervision with agreed objectives.
Qualification Requirements	<ul style="list-style-type: none"> • Current registration as a Registered Nurse with the Nursing and Midwifery Board of Australia via AHPRA
Licence/s & Checks	<ul style="list-style-type: none"> • Current unrestricted Driver's License. • Current immunisation of diseases as listed in the current NSW Health Policy Directive. • Current NSW Police or Federal Police Clearance or willingness to undertake • Eligibility to work in Australia.

Date:

Employee's Signature:

CEO's Signature:

Date:

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